Welcome to the 2010 School Year. This year will be a significant year in our school’s growth and development. Work on the educational rationale for the Buildings Futures program begins in the first term. If successful, an architect will be appointed to help us plan for the new learning spaces we will require for the enrolment to grow to 1100 over the next few years. This year will also see a Strategic Review, the introduction of the Ultranet*, expanded student leadership and a return to the Premier Division of the Rock Eisteddfod. While all these initiatives are important, it is the learning and teaching that happens in every classroom each day that remains our priority. Teachers have used last week’s student free days to begin the shared curriculum development that is our priority this year. A particular highlight was the consultant Karen Green’s whole day session with staff on differentiating the curriculum to cater for all learners. Ensuring that all students progress at or above expected level is our shared goal.

This newsletter is one of the key ways that we communicate with families. It is usually emailed on Thursday each week. This first edition is being distributed several days earlier so that parents have the opportunity to be introduced to new staff and have contacts for the 2020 coordinators and other key staff. Additional school documents will be attached to the next College News. Parents who are interested in joining the Parent Project Teams should contact School Council President, Maree Guppy email guppy.maree.a@edumail.vic.gov.au or me tellefson.vivienne.a@edumail.vic.gov.au. The first meeting is Wednesday 10th February, 7.00—8.00pm in the staffroom. Parents who would like to volunteer their time and skills to support the school are asked to fill out the Parent Volunteer form at the end of this newsletter and return to the office. Although parent involvement in secondary school will often take a different form to that in primary school, it is equally appreciated and adds value to the school. The most effective form of parent involvement is of course the day to day interest that you take in your child’s learning. We look forward to working in partnership with you throughout the year and welcome your feedback and involvement.

*The Ultranet is an online learning environment that is being introduced in all Government schools. It will provide greater connection between students, parents and teachers. For more information, refer to www.education.vic.gov.au/mamagement/ultranet/faqs.htm

Vivienne Tellefson, Principal

MySchool Website

Parents will have heard discussion about the new Federal Government website, MySchool, in the media over the past week. The website gives the public access to selected data on all schools in Australia. It contains some of the data our school uses as part of our improvement planning each year. The performance element of the data, the Naplan results, is not new. At this stage it includes two years of data as national testing in literacy and numeracy was only introduced in 2008. The website does not provide VCE performance data other than total numbers of students who have completed a senior certificate as there is no common certificate among the states.

Brunswick Secondary College 2009 VCE results can be accessed on the school website www.brunswick.vic.edu.au. It is important to keep in mind that the data provided on the site talks about large groups, not individuals. It is still the case that the best way to find out how your child is going at school is by discussing the assessment and feedback teachers provide to your child throughout the year, talking to teachers at Parent- Teacher- Interviews or whenever you have questions.
or concerns, and reading the student reports distributed at the end of each semester. If you have questions about the MySchool site, please contact the school – we will be happy to talk to you about what the data is saying about our school, how we are responding to it and our commitment to ensuring that your daughter or son makes expected or greater progress throughout their time at Brunswick Secondary College.

To access MySchool, go to www.myschool.edu.au. You might also refer to the School Performance Summary as an alternative and richer way of evaluating school performance. They are available at www.vrqa.vic.gov.au

**Important Reminders**

**Personal Property Brought to School**
Please note that the DEECD does not hold insurance for personal property brought to schools and has no capacity to pay for any loss or damage to such property. If personal property including mobile phones, calculators and sporting equipment is brought to school, it is the student’s responsibility. Students are discouraged from bringing unnecessary or particularly valuable items to school.

**School Injuries and Insurance**
Student safety is our priority. Where accidents do occur, the college has a number of staff qualified to give first aid. If parents are not contactable, we try the other emergency contacts. If necessary, we call an ambulance.
Please note that parents and guardians are generally responsible for paying the cost of medical treatment for injured students, including any transport costs. Most medical costs will be refundable by Medicare. If you are a member of an ambulance or health insurance fund, you may also be able to claim transport or other expenses from the fund. The Department of Education and Early Childhood Development does not hold accident insurance for school students. The Department is aware of two insurers, JUA Underwriting Agency Pty Ltd and Willis Australia Ltd, which provide accident insurance policies for students. These policies provide specific benefits for students who are injured in accidents for a reasonably low cost. Other insurers may also do so. www.studenthealth.com.au

**New Staff Members at BSC**

**Meiki Apter**
I spent last year completing my double degree in Teaching/Arts at Australian Catholic University. Luckily, this year I will spend my time working in the Brunswick Secondary College community. I look forward to meeting lots of new faces. See you throughout the year!

**Clare Kavanagh**
I completed my graduate diploma of Teaching at Melbourne University in 2009, prior to that I have worked as a graphic designer and motion graphics animator while painting on the side. I have also lived in and worked in Japan (teaching ESL) and Montreal. This year I will be teaching Art (year 7), Textiles (year 8) and Visual Communication and Design (year 9).
I am excited to be given the opportunity to work with the staff and students at BSC and look forward to a challenging and rewarding year.

**Genie Raftopoulos**
Hi! My name is Stefania and I will be teaching Italian and English at BSC in 2010. I am coming back to teaching after a year off to look after my toddler who is 16 months old. I taught at Templestowe College and am looking forward to being part of the BSC community and working so much closer to home!!!

**Stefania De Meo**
Happy New Year to the Brunswick Secondary College community, and a special welcome to new students.
I completed the Postgraduate Diploma component of the Master of Teaching program at Melbourne University last year and have previous experience working in tertiary art education at Northern Metropolitan Institute of Technology and the Victorian College of the Arts. This year I will be teaching Ceramics, Woodwork and Art. I am committed to teaching with enthusiasm and high expectations and I am looking forward to meeting everyone.

**Tim James**
Hi everyone! My name is Meiki Apter, and I’m the new English and Drama teacher at Brunswick Secondary College. My passions are reading, writing, linguistics, physical theatre, circus, and live performance of any kind. I also like dancing. Some of you may recognise me from my six years coaching recreational gymnastics at Carlton Baths Community centre, where I taught everyone from the two year olds to the senior squad. I’ve also worked at an ESL (English as a Second Language) and academic skills tutor for the school of media and communication at RMIT University, and as a research assistant at the University of Melbourne, and I frequently draw on these experiences in my English and Drama classes.
I’m really excited to be teaching here at Brunswick Secondary College in 2010 and look forward to meeting and working with you all.
I am currently completing a Graduate Certificate in Career Education and Development at RMIT and have prior qualifications in human resources and legal studies. Having managed human resources in a variety of industries over many years, I have chosen to focus my energies on specializing in the field of career guidance. I am excited about the opportunity to assist BSC students in gaining important knowledge and skills to help them make successful career choices for their future.

**Catherine Jones**

Hi my name is Lauren Flannery and I am the new International Student Program Coordinator at Brunswick Secondary College. I moved to Melbourne early last year to finish my Bachelor in Creative Arts and Industries. Prior to study I spent five years working in the Northern Territory in Education, Juvenile Corrections and the Community Arts Sector as a project facilitator and support worker. I am very excited to join the BSC community and I hope to use my creative skills to make the International Program an exciting part of the overall school program.

**Lauren Flannery**

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**BSC Top Scorers - VCE 2009**

Hi, my name is Joshua Chang and I received 99.55 for my ENTER score. My Tertiary placement is Bachelor of Science at University of Melbourne. The subjects I completed in year 12 are English, English Language, Latin, Italian, French, Music Styles, Physics, Maths Methods, Specialist Maths, University of Melbourne Extension Program Maths. My timetable is as follows:

2007: Latin
2008: English, Italian, Maths Methods
2009: English Language, French, Music Styles, Physics, Specialist Maths, University of Melbourne Extension Program Maths

I was pleasantly surprised by my VCE results – it was too early in the morning for anything more than that reaction. I chose my course because it allows me to do a degree with a major in Maths, breadth in Italian, and a concurrent diploma in French. I was supported during my school life by my family, teachers, friends, faith, and music. I am really grateful to everyone who helped me because I know I would not have finished school without some of these people. I would advise current BSC students to set long-term goals such as tertiary studies or a job after leaving school so as to see a clear purpose to their studies. Remember you can bounce back – I stuffed my first VCE subject, Latin, with 24! I would also advise everyone (students, teachers, the world) to play music, be involved with performing arts, and eat cheesecake. BSC’s welcoming and tolerant community is what I value most about it. I’m looking forward to Maths, French, and Italian at university – as with my VCE, I’ve picked subjects that I like so that I’ll enjoy them.

**Joshua Chang**

My name is Lavie Vo, my ENTER is 99.35. Tertiary Placement is Bachelor of Biomedicine and maybe a concurrent Diploma in Music. The subjects I completed in Year 12 are Specialist Maths, Maths Methods, Chemistry, Physics, Music, ESL and Vietnamese.

When I got my results last year, I was overjoyed. I ran to my parents and hugged them and jumped up and down because I couldn’t believe it. I was really surprised at the score I got for music because I was expecting much lower, but it turned out to be one of my highest. This year, I will be going to Melbourne University to study Biomedicine. I chose this because it’s a very broad course and I’m still not 100% sure if I want to be a doctor. If I decide I don’t want to, I can move into the Music or Research field. I’m really looking forward to the different societies and clubs within the university, meeting new people and having fun.

To current BSC students I would have to say keep working hard and at the same time don’t overload yourself because having fun is important. You need to relax and you will remember more information in your brain. And if you’re learning new concepts, link it to old ones you’ve learnt so you don’t have to spend as much time remembering or revising as often.

**Lavie Vo**

I’m Lewis Moore, I received 98.8 for my ENTER and have been accepted into Architecture at Monash. My scores were as follows:

- Biology (47) Studio Arts (46)
- English (44) History (42) Methods (36)
- Philosophy Enhancement Course at Monash University (HD)

I was astonished by my ENTER. I had never expected anything like 98. I had hoped I would get enough to get into architecture, 91, but was by no means confident that I would get in. I chose architecture because not only was it a field that I had been interested in for a while but also because as an architect I would have to opportunity to serve some purpose in society. What I believe is most important in VCE is to try your hardest, however cliched that may sound. You don’t want to receive your enter and regret not doing another practice exam or another hour of study. Most importantly I think you just need to take advantage of any opportunities that you are offered by Brunswick, be it compulsory private study, lectures, whatever. And
choose this double degree because I’m interested in which is at the Clayton campus of Monash University. I chose this double degree because I’m interested in science and as unbelievable as it may seem, I like maths! I know that its cliché, but without the support of my family and friends I could not have got into my preferred course. They helped me stay on track and they also distracted me at times to keep me sane! Clearly, without the help and guidance of my teachers throughout VCE it would have been impossible to achieve a high ENTER. What I have learned is that it is the student who determines the path their life will lead. It doesn’t matter whether you go to a well-known private school or an average public school; If you do your best, you can get into any course you dream of, but you should choose your goals wisely and select a course that is realistically achievable for you.

Maryam Ghazvini Ferooz

On the morning of ENTER scores I was woken up when a friend rang me and told me how he and a number of our friends had done. My first reaction was, “Oh nuts, there’s no way I’ll beat them!” However, when I looked at my score I was quite surprised and ecstatic that I had done so well. With this score I was able to secure a place in the Bachelor of Arts at Melbourne University, a course I chose because I do not want to decide what I want to do with the rest of my life at the age of 17. That kind of stuff should wait to the ripe old, and mature, age of 21. Right now I am considering going into a career in art, which begs the question why I am planning on studying sociology and politics. During year 12 my teachers gave me a lot of help by spending excessive amounts of time correcting my essays and telling me how to perfect my writing. My friends also provided me with support, although I think a more apt phrase instead of ‘support’ would be ‘friendly and vicious competition’. For current students I would recommend choosing an early start subject, if that is still an option for you. I finished Psychology in year 11 and it meant I only had 4 subjects in year 12. It meant I could have a life during VCE. I like having a life, as I assume most of you do. That leads onto my advice for current year 12’s. Have a life. Party. Party party party. Make sure you take time to relax frequently. Just do not start partying halfway through the English exam. I have heard that does not usually work out too well. I think it is this that I appreciated most about Brunswick. That all of my friends were intellectually stimulating but also knew how to have a good time.

Now, for the future, I am looking forward to a year of drawing and travelling, with a distinct lack of any educational pursuits. Party times.

Morgan Jones

Hey all, I’m Morgan Jones and I’m here to talk to you about my ENTER and what that means for my future. I got an ENTER score of 98.7 and have been accepted into a Bachelor of Arts at Melbourne University. The subjects I completed were National Politics, History Revolutions, Legal Studies, English and Psychology. See, it is possible to do well with humanities! Yay!

Lewis Moore

I completed seven year 12 subjects in total having done biology and methods in year 11 and I undertook Specialist maths, chemistry, Persian, ESL and Psychology in year 12. I achieved an ENTER of 97.6 which was a huge surprise as I did not expect to get anything over 95 and so I was bracing myself to be quite disappointed. The course I will be commencing this year is biomedical science/ engineering, which is at the Clayton campus of Monash University. I

MUSIC NEWS

Instrumental Music Program

Brunswick Secondary College offers a comprehensive instrumental Music Program. A number of visiting Instrumental Music Teachers come to the College each week to give lessons on flute, clarinet, saxophone, trumpet, trombone, voice, guitar, electric bass, violin, viola, cello, double bass, keyboard, piano, drums and percussion:

Wayne Simons – Guitar and electric bass: Monday, Wednesday, Thursday, Friday
Lyndal MacLean- Flute and clarinet: Monday
Ben Carter – Saxophone: Tuesday
Nick Adams - Drumkit/Percussion: Tuesday,
Lessons are held weekly with students withdrawn from regular classes on a rotating basis so that the same subject is not missed each week. Assessment and reporting is completed as in other subjects.

Students are also expected to attend weekly practice in an ensemble such as Stage Band, Concert Band, String Ensemble, Percussion Ensemble, Greek Band, Rock Bands, Choir etc. in preparation for performances. These ensemble practices are compulsory for all Instrumental Music students and take place outside of class time (eg before school, lunchtime, after school).

The yearly tuition levy is $300. A number of instruments are available for hire from the College for $250 per year. If you are keen for your child to learn an instrument/voice, please feel free to contact me at the College. There are still some vacancies and instruments available for hire. Students who learn privately are encouraged to participate in the College Instrumental Music Program for an annual fee of $50.00. We look forward to seeing our students take part in some of the exciting musical performances and events planned for this year.

Please note – Yr 7 students who filled in the Instrument preference form late last year will have try-out lessons for the first two weeks and will be collected from class by their Instrumental Teacher. Once lessons and timetables are finalized, students will then be expected to turn up to lessons as timetabled.

The Music Program kicks off the year with the Greek Band and Percussion Ensemble performing on Sunday 28th February for the Sydney Road Street Party! The Groups are performing at 12 midday on the Community Stage so come along, have a listen and give them your support!

Suzanne Kurick, Music Coordinator

Student Services

1. Students are required to have a school diary. They can be purchased from the General Office for $20

2. There are still textbooks from the 2009 book sale students can purchase for a very good price. Students/parents should see Mr Bartley or email bartley.michael.f@edumail.vic.gov.au

3. Money will be distributed to students/parents for sales from the book sale. Please contact the office or Mr Bartley on how this is being organised.

Michael Bartley

Interschool Debating

BSC’s successful debating program will be kicking off again shortly. Our teams compete in the interschool competition run by the Debaters Association of Victoria, and have a history of success, fun and some interesting arguments! Senior Debating (years 9-12) runs in terms 1 and 2, followed by Junior Debating (years 7 and 8) in terms 3 and 4.

What is debating? Working in teams of three, students prepare arguments on a given topic (such as 'School uniforms should be banned'), and then compete against a team from an opposing school to persuade their audience. The winner is decided by the adjudicator, who scores teams on their manner, matter and method. If you like arguing, working in a team, and are keen to improve your public speaking skills, then debating could be for you!

If you are in years 9-12 and are interested in joining the debating team, whether you are a seasoned debater or have never debated before, come and see me! Alternatively, you can send me a message through the student portal, or leave a note in my pigeonhole with your full name and pastoral group. Watch out for upcoming notices in the Daily Bulletin with details of a lunchtime meeting for interested students.

Kanela Giannakakis, Debating Coordinator

Student Medical Conditions

Could parents of students who have anaphylaxis or other serious medical conditions please hand in a completed action plan for your child to the front office.

BSC Office hours are between 8.30am and 4.30pm Monday to Friday. Phone calls and office enquires outside these hours will be recorded by the answering machine.

NB: If you are contacting the school to let us know your child is going to be absent, you can also e-mail the school on brunswick.sc@edumail.vic.gov.au
Dear Parents and Caregivers,

As the Year 7 coordinator, I extend a warm welcome to all our Year 7 students and their parents. This year is a year of new beginnings for the Year 7 students as they embark on new learning experiences and forge new friendships. For many of the students this is a year of change. All students adapt to change differently; some may find it difficult whilst others will take it in their stride. I acknowledge that all students are different, have different needs and require different levels of support. I assure you that every student is important to us and the school will do its best to ensure that all students find school meaningful, relevant and rewarding. We hope to create a learning environment that results in all students becoming connected with the school, value learning and work hard to achieve their goals. Building positive connections amongst students and teachers is very important as it can contribute to a positive and happier school climate where everyone strives for excellence and high achievement is more likely to be reached. We are particularly interested in developing positive and harmonious working relationships with all families so that we can work together in the best interest of your child.

The first term is traditionally a transition period where students are supported in becoming conversant with various rules and expectations such as The Student Code of Conduct, The Three Strikes Policy, Work Practices, homework and work ethics. In previous years, many students found it difficult and stressful to complete their homework by the due date. I urge you to help your child develop daily routine where a regular time is set aside for homework. At Year 7, students should spend no more than one hour each night on their homework. All students should have a school diary that should be brought to every class so that important notes such as homework, excursions and special events can be recorded.

We believe that all students can experience success; however the rate of progress will vary according to capability. Our goal is for all students to achieve their full potential. When we talk about achievement the first thing that springs to mind is academic achievement. There are many indicators to student achievement, some of which include academic progress, work practices, time management, problem solving and relationship with peers. Our aim is to provide the best education the school can provide with the resources available to us. If at any time you have concerns or issues, please contact one of the coordinator’s as soon as possible so the problem can be resolved, as early intervention can prevent a more serious problem developing. If Karlee Baker, Assistant Coordinator and I (Nadia Cavallin) are unavailable when you ring, please leave a message and someone will get back to you as soon as possible.

How Were Pastoral Groups Organised?
The process of placing students into pastoral groups is complex and takes several weeks as all information provided to the school is read and carefully considered. I have tried as much as possible to place each student with someone from his/her primary school; however, it is not always possible to place students with their best friend. I have tried my very best to use the given information and do what is best for your child. This year is of new beginnings, where students are given a wide range of learning experiences and opportunities to extend their friendship groups. Students remain in their pastoral groups for their core subjects but mix with students from other pastoral groups when they attend specialist subjects.

What Do They Do When…?

**Homework:**
In previous years, some Year 7 students have commented that they had trouble in managing the homework requirements. The homework tasks are designed to support the students’ learning, and are closely linked to the work the students are studying in their classes. Some students may require support in establishing a regular time to do their homework. Your support in developing a homework routine is greatly appreciated, and can help in strengthening your child’s work practices. Students who have good work practices experience success with learning. If your child does not complete homework by the due date, teachers may contact you to inform you of the situation, so that we can work together in supporting your child and in resolving the issue. Likewise, teachers will contact you if they are concerned about your child’s progress so that we can work together in supporting your child and their learning.
Work Extensions: Sometimes circumstances beyond their control can prevent students from completing their homework/assignment on time. In this situation, it is important that they (a) inform their teacher and (b) see the coordinator at least two days prior to the due date for an extension. Students should not assume that extensions are automatically given. On some occasions extensions were not granted however when this does occur, the student/s will be informed of the reason to why their request was denied.

Appointments: On occasions, students may be required to attend appointments during school time. As a rule, no student can leave the school premises without a written dated note that must be sighted and co-signed by a coordinator. For safety and duty of care reasons, you will be contacted if your child wants to go home early. If your child is sick and needs to go home, you will be contacted so that your child can be picked up from the front office.

Uniform and Books: All students are required to wear the school uniform to and from school. School shoes, uniform and books are expensive items so I urge all students to ensure that they write their names on all their belongings. Having their names on their belongings can assist in retrieving misplaced items quickly. If your child comes to school without the correct uniform, he/she will need to see the coordinator for a uniform pass or borrow the item from the school's second hand resource room. The item borrowed will need to be washed, ironed and returned to school the following day. If your child realises that he/she has misplaced a book/personal item, it is important that they check inside their lockers and lost property and then see the coordinator. Sometimes students will bring clothing and books they find to the coordinators’ office.

Absences: After a short-term or long-term absence, it is important that the students be proactive in finding out from the teachers what work they have missed which needs to be completed. If they require an extension of time because of their absence, they will need to request an extension from one of the coordinators. The Year Level Coordinators regularly check student attendance records and we would greatly appreciate you support in helping us maintain accurate attendance/absence records. Please notify the school when your child is absent and provide a note to the pastoral teacher when he/she returns to school.

What work will they be doing this term?
All mainstream Year 7 students cover the same curriculum. As each class is different and has different needs, teachers may need to vary the timeline when topics are covered. By the end of the term however, all classes will have covered the set curriculum and will be expected to report against the VELS standards. The SEAL class follows a different program although there are times when the SEAL class does interact with mainstream classes. Students will be required to complete regular homework and graded assessment tasks, which are part of the school’s assessment processes.

This term, in Art there are opportunities for students to respond to art work and to create portraits. They are also learning about the importance of colour, proportion and symmetry. In English ‘Autobiographies and Biographies’ are the main foci for the term. Students read and respond to autobiographical and biographical text, write their biography and incorporate this with their formal ‘Treasure Box’ speech. The reading program includes the use of reciprocal teaching strategies where students take on various roles and support each other in understanding the text. All students are encouraged to read daily and to borrow books from the school library. Every class is timetabled for a regular reading session in the library. ‘Ancient Civilizations’ is the major focus in Humanities. Students learn about the importance of history and how society has changed over time. Students make connections with past and present civilizations. In Maths students continue to develop their understanding of the four processes and work with larger numbers. Other areas being taught in Maths this term include problem solving strategies, estimating, creating, reading and interpreting surveys and graphs.

Developing Personal Responsibility:
In the next few weeks, all students will set their first semester’s personal learning goals. In setting their goals, they will be asked to reflect on what they know about themselves as learners, to think about how they learn best, their strengths and the areas they need to strengthen. At the end of the semester, the student will review their progress. This self-assessment process is aimed at encouraging students to take responsibility for their own learning, to identify their strengths and weaknesses, to be aware of how they learn, to set learning targets, to act on feedback and to be able to make judgments about the quality of their work in relation to goals.

Kind Regards,

Nadia Cavallin (Year 7, Coordinator)
COMMUNICATING WITH THE SCHOOL

The following information has been written to help parents, particularly those of you who are new to Brunswick SC, communicate your concerns, questions, ideas or other information to the school. If you have a child at secondary school for the first time, you will notice that there are many more staff closely involved with your child than there were at primary school. This sheet lists Year Level Coordinators, pastoral teachers and other important staff for parents to know. Please keep it to refer to in the future.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Year Level Coordinators</td>
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<tr>
<td>Year 7 Coordinator</td>
<td>Nadia Cavallin 8673 6743</td>
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<tr>
<td>Year 7 Assistant Coordinator</td>
<td>Karlee Baker</td>
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<tr>
<td>Year 8 Coordinator</td>
<td>Anna Foundling 8673 6744</td>
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<tr>
<td>Year 8 Assistant Coordinator</td>
<td>Brent Pawley</td>
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<tr>
<td>Year 9 Coordinator</td>
<td>Lynne Kyle 8673 6738</td>
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<tr>
<td>Year 9 Assistant Coordinator</td>
<td>Warren Evert</td>
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<tr>
<td>Year 10 Coordinator</td>
<td>Michael Bartley 8673 6719</td>
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<tr>
<td>Year 10 Assistant</td>
<td>Natalie Wood</td>
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<tr>
<td>Year 11 Coordinator</td>
<td>Craig O’Bree 8673 6749</td>
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<tr>
<td>Year 11 Assistant</td>
<td>Peter Runting</td>
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<tr>
<td>Year 12 Coordinator</td>
<td>Lorraine Lockhart 8673 6797</td>
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<tr>
<td>Year 12 Assistant</td>
<td>Pam Duncan</td>
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</tbody>
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| Pastoral Teachers             |                                    |
| 7B                            | Mr Jack Torosidis                  |
| 7C                            | Ms Margaret Mouratidis             |
| 7K                            | Mr Liam O’Grady                    |
| 7N                            | Ms Anna Madden                     |
| 7R                            | Ms Noni Simitzis                   |
| 7S                            | Ms Marilyn Hardy                   |
| 7U                            | Ms Sally Goss                      |
| 7W                            | Ms Karlee Baker                    |
| 8B                            | Ms Stephanie Canale                |
| 8C                            | Mr Brent Pawley                    |
| 8K                            | Mr Cameron Hall                    |
| 8N                            | Ms Fiona Smith                     |
| 8S                            | Ms Georgina Tangey                 |
| 8U                            | Ms Chris De Grandi                 |
| 8W                            | Mr Benjamin Sheppard               |
| 9B                            | Ms Pina Mazzeo                     |
| 9C                            | Ms Mieke Apted                     |
| 9N                            | Ms Tracey West                     |
| 9R                            | Ms Clare Kavanagh                  |
| 9S                            | Mr Lee Crossley                    |
| 9T                            | Mr Tony Lawrence                   |
| 9U                            | Ms Anurda Tandon                   |
| 10B                           | Ms Helen Wills                     |
| 10K                           | Ms Julie Bevan                     |
| 10N                           | Ms Firuze Hosseini                 |
| 10R                           | Mr Bhekani Sibanda                 |
| 10S                           | Mr Fillip Spiller                  |
| 10U                           | Ms Natalie Wood                    |
| 10W                           | Ms Angela Ballas                   |
| 11C                           | Mr Peter Runting                   |
| 11N                           | Ms Noorhana Abdullah               |
| 11R                           | Ms Suzanne Kurick                  |
| 11S                           | Mr Ji Wei Xu                       |
| 11U                           | Ms Catherine Houston               |
| 12B                           | Ms Pam Duncan                      |
| 12N                           | Ms Cathy Cowcher                   |
| 12R                           | Ms Alison Sanza                    |
| 12S                           | Ms Lorraine Lockhart                |
| 12U                           | Ms Pauline Pearson                 |
| BTU                           | Robert Blosfelds                   |

| Student Well Being            |                                    |
| Student Services & Support    | Michael Bartley 8673 6719          |
| Student Welfare Counsellor    | Katie Archibald 8673 6706          |
| Careers Counsellor            | Catherine Jones 8673 6703          |
| Enrolment Coordinators        | Year 7 & SEALP                     |
|                               | Marilyn Hardy 8673 6796            |
|                               | Year 8-12                          |
|                               | Michael Bartley 8673 6719          |
|                               | International Students             |
|                               | Lauren Flannery 8673 6718          |

| Curriculum and Enrichment     |                                    |
| Curriculum Coordinator        | Alison Sanza                       |
| Literacy                      | Nadia Cavalin                      |
| Numeracy                      | Fred Stringer                      |
| Music                         | Suzanne Kurick                     |
| Performance                   |                                    |
| Extension and Enrichment      | Kimberly Crowley                    |
| Debating                      | Kanela Giannakakis                 |
| Sport                         | Brent Pawley                       |
| SRC                           |                                    |
| Choir                         | Rebecca Moore                      |

| Principals                    |                                    |
| Principal                     | Vivienne Tellefson 8673 6713       |
| Assistant Principal Year 7-9  | Heather Secomb 8673 6739           |
| Assistant Principal Yrs 10-12 | Graeme McKinnon 8673 6717          |
Welcome to the Brunswick Secondary College Parent Portal

What is the Parent Portal?
The Parent Portal allows you to access relevant information from the College Intranet. It is your means to interactively communicate with your child’s teachers and to keep up to date with important aspects of your child’s schooling. It is a way to help you be more involved with the progress of your child at school. This includes accessing your child’s timetable, important school dates and useful articles and links. In the near future you will be able to access your child’s attendance records. Additional features will be added as the year progresses.

How do I access the Parent Portal?
Go to the schools home page http://www.brunswick.vic.edu.au
Click on parents
When you get to a page similar to the one above, click login on the top right of the page
Type in your supplied username and password and click login

If you are having problems logging in, or have forgotten your password, you can contact the office on (03) 9387 6133.
Year 7 Parents will get their login and Passwords sent out to them ASAP.
Please understand that for security reasons, passwords will not be issued or reset over the phone or via email.

College Intranet Parent Portal – Guidelines for Use
It can be very convenient for both parents and teachers to exchange short messages.

However, we ask parents to be mindful that:
Teachers on average have over 100 students.

If it is a sensitive topic or one that requires discussion, a phone call or meeting is more appropriate and the message function should only be used to make an appointment time

Parents can use the message function to notify a Level Coordinator about an absence. As with any other type of communication, the Level Coordinator may need to verify this with you. The Level Coordinator will then have the date and reason for the absence recorded in the system. You may also wish to send copies to your child’s teachers; however, in any case, you must always notify the Level Coordinator of an absence.

Improving Communication
We welcome your feedback about how to make the Parent Portal as useful as possible for parents. We are mindful that some parents do not have easy access to computers and will print notices and newsletters for them. However, where it is possible to communicate electronically, that is our strong preference for environmental and financial reasons. If we do not yet have your email address or it has recently changed, please notify the office.
CONTACTING THE SCHOOL

Most of your contact will be with your child's pastoral teacher or year level coordinator. Where the year level coordinator is not available, ask to speak to the relevant Assistant Principal – Heather Secomb for Years 7-9 or Graeme McKinnon for Years 10-12.

ABSENCES

If your child is absent from school, please inform the school by phone on the day, in writing on the day he/she returns to school or direct to the Coordinator via the Parent Portal. Please address absence notes to the pastoral teacher. If you leave a message with the office, ask that it be passed on to your child's pastoral teacher. It is much easier for the office staff if you know the pastoral teacher's name.

PERMISSION NOTES, RETURN SLIPS AND MONEY

Permission notes for excursions, camps, activities and other return slips should be returned to the school as soon as possible after you receive them. If there is money involved, return the permission slip and money in a clearly marked envelope to the office. Make sure it includes the teacher’s name, the student’s pastoral group and the name of the excursion or activity. The school will not ask for money for an activity or transport without a notice. If you pay for an excursion or camp by cheque, make it payable to Brunswick Secondary College.

If there is no money involved, the permission note needs to be returned to the teacher who has organised the excursion, competition or other event. His/her name will appear on the bottom of the excursion form.

YEAR LEVEL COORDINATORS

The Year Level Coordinator will be the main contact with the school. He/she will call you if there are any concerns and will usually be the staff member you speak to when you contact the school. If there are issues at home that are having an impact on your child at school, it is important that the Year Level Coordinator is informed.

Some of the issues you may wish to contact the Year level Coordinator about include your child's:

- academic progress
- well being and happiness at school
- attitude to the school
- behaviour
- making friends
- attendance

NEW YEAR 7 STUDENTS

We understand that having a child at secondary school is a transition for parents as well as students. Particularly in the first few weeks of school, a phone call or appointment could save unnecessary worry and we encourage you to call. In addition to the Year 7 Coordinator, Ms Nadia Cavillan and Karlee Baker, you can contact the Transition Coordinator, Ms Marilyn Hardy, or the Assistant Principal responsible for Transition, Ms Heather Secomb.
CURRICULUM

Contact the Curriculum Coordinator, Alison Sanza, if you have questions about the curriculum. She will respond to your question or refer you to the relevant Key Learning Area Coordinator as appropriate. If you would like to make suggestions about new programs or activities, contact the Extension and Enrichment Coordinator and Primary School Liaison Coordinator, Kimberly Crowley.

NEWSLETTERS and NOTICES

The College News is emailed to parents every Thursday. The office prints some hard copies if you would like your child to collect a newsletter.

Notices about Curriculum Days and school events are available on the school website www.brunswick.vic.edu.au

STUDENT WELFARE COUNSELLOR/ NURSE

The SWC provides counselling to assist students with their problems and is able to arrange for specialist support and counselling services and is available every day except Wednesday.

The school nurse is also available to see students for health and wellbeing support on Monday and Tuesday.

PARENT INVOLVEMENT

The school welcomes parent input and suggestions. Many parents are very actively involved in primary schools and we would like to maintain a similar level of interest in the secondary years.

VCE INQUIRIES

Inquiries regarding VCE Course guidelines, consideration of disadvantage, and rules and regulations should be addressed to Lorraine Lockhart. Questions about subjects needed to do particular course and careers should be directed to the Careers Coordinator, Catherine Jones.

VCAL/VAT

The College is pleased to be introducing VCAL and VET for the first time in 2010. Inquires should be directed to Pathways Coordinator, Cathie Cowcher.

EMAIL

The school's email address is brunswick.sc@edumail.vic.gov.au

E-mail is checked daily and distributed to relevant staff.
ACCEPTABLE USE POLICY FOR INFORMATION, COMMUNICATIONS AND TECHNOLOGY (ICT) SYSTEMS

Conditions for Computer and Internet Use

When using computers and the internet, I agree to:

- follow all teacher instructions regarding the use and activities on the computers
- take great care with the computer resources of the school, including desks, chairs, computers, keyboards, mice, printers and cables. This means using all equipment properly and reporting any damage to my teacher immediately.
- protect privacy for myself and other students by not giving out personal details such as names, telephone numbers, addresses and photographs, or adding these details to internet sites
- always follow the BSC student code of conduct when using computers and the internet. This includes only using appropriate language when talking to and working with others online and never participating in hate mail or other forms of bullying
- use the Internet at school for educational purposes only
- enter only appropriate websites, and not deliberately enter or remain in any site that has obscene language or inappropriate content (e.g. racism, violence, nudity, drugs or sexual discussion)
- follow copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- not interfere with network security, the folders of another student or attempt to log into the network with a user name or password of another student
- not reveal my password to anyone except the system administrator or classroom teachers
- not bring or download unauthorised programs, including games, to the school or run them on school computers
- talk to my teacher or another adult if:
  - I need help online
  - I feel that the welfare of other students at the school is being threatened by online activities
  - I come across sites which are not suitable for our school
  - Someone writes something I don't like, or makes me and my friends feel uncomfortable or asks me to provide information that I know is private.

I understand that the school system administrators have access to all students’ files and eworkspace mail.

I have read the Conditions for Computer and Internet Use Form carefully and understand the significance of the conditions and agree to follow these conditions. I understand that any breach of these conditions will result in the Internet access privileges being suspended or revoked. More serious breaches can also result in detention, payment to replace damaged equipment, suspension or expulsion from Brunswick Secondary College.

Student Name: ________________________________________   Year Level: ___________

Student Signature: __________________________________________________________

Parent Signature: ____________________________________________________________

Date: __________________________
Dear Parents,

Throughout the year we have many events, activities and initiatives at our school to support your child’s education. Your assistance is always greatly appreciated. All contributions are welcomed; however, we understand that you have busy schedules.

Please complete this form so that we can create a resource and confidential information list to help us with our planning. Please do not be modest! There are a huge array of skills and talents among our parent community that could be a great resource for our school.

Thank you for taking the time to complete this form and share this information with us. It should be returned to the office.

Yours sincerely,

Vivienne Tellefson
Principal

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Can you share a little bit about yourself? Do you have any skills, interests, hobbies or aspects of your profession that may be of assistance for our planned events and school activities? For example:

- Graphic designer – help design and lay out invitations and newsletters
- Nurse/doctor – help at events or sporting activities
- Tradesperson – help build, design and construct props and sets for musicals; school maintenance at working bees
- Musician – play, perform or help with rehearsals
- Sports and fitness – assist with netball, football, athletics to train or umpire; nutrition
- Publicity – help fundraising, sponsorship, advertising efforts; PR
- Financial services – assist with budget preparations and collection of funds

- Organisational skills
- Editing and writing skills
- School council experience or interest
- Supporting specific curriculum areas (e.g. science, art, languages)
- Dressmaker/sewing skills
- Computer and Internet skills
- Photography skills
- Keen, interested, enthusiastic, and willing to have fun – this kind of help is always in high demand!

Please tick the box below if you would like to help with an event or activity. I / We would be interested in helping with:

- Mentoring
- Excursions
- Work Experience
- Rock Eisteddfod
- Sport
- Transport to debating and other events

List other events/activities which may be of interest to you:
EMA Reminder

Dear Parents and Guardians,

A reminder that EMA forms and Health Care Cards must be returned to the School by 26th of February 2010. Parents will have the option to receive the parent portion of the EMA payment directly into their nominated bank account via Electronic Funds Transfer (EFT), or to receive their EMA payment by cheque according to the current arrangements.

In March, the EMA money will be deposited in the selected bank account or cheques delivered to the school. If you have already returned the EMA form, please bring in your CURRENT Health Care Card to the office to verify that you are eligible for EMA.

Victorian Student Number (VSN)

In term 2 2009, each Victorian student was issued with a unique student identifier number known as Victorian Student Number. The Victorian Student Register has been established through legislation to maintain a central registry of Victorian students. It is essential that the information held by the school for personal name, family name, date-of-birth and gender is absolutely correct and corresponds with what is recorded on official documents eg. Birth certificate, passport or other official documents such as a court order or adoption report.

Please check the information accompanying this insert and return to the school even if there are no changes. Please note that if your child uses a personal name that is different from what is officially recorded, you need to enter this into the ‘Preferred Name’ section of the enrolment form.

Please forward a copy of one of the official documents (birth certificate, passport or other official documents such as a court order or adoption report) together with the Student Information Full Details form to the office no later than Friday 19th February if changes need to be made.